

Hallwylska museet

The Hallwyl Museum

Payment with voucher

New customers that wish to use vouchers as means of payment need to send a voucher sample to the Hallwyl Museum for reference before the first visit with voucher.

Valid voucher must include:

- The museum's name (The Hallwyl Museum)
- Company name and name on a reference
- Date of visit
- Number of visitors
- Type of service, for example admission fee
- Company registration number
- SWIFT, VAT and IBAN Number from companies abroad.
- Invoice address
- Contact telephone number
- E-mail

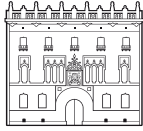
Please send the voucher sample with this information to

bokning@hallwylskamuseet.se

Should changes be made at short notice, for example to the number of visitors in the group, these needs to be made directly in the original voucher and signed by the group leader. On arrival at the museum, a printed voucher is to be presented at the museum shop with the correct number of visitors in the group.

Terms of payment

Invoicing occurs after a completed visit, to ensure that the correct number of visitors will be charged. The Hallwyl museum does not have the possibility to attach original vouchers or include copies of vouchers with the invoice.



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Groups that pay admission fees with valid vouchers do not need to pre-announce their arrivals. Invoicing occurs monthly. Payments are required within 30 days of the invoice date. Should payment be missed or delayed, the museum reserves the right to deny visits with vouchers and will instead request cash payment on entry.

Interest and reminder fee

Interest on delayed payments and reminder fee will be charged in accordance with Swedish law.

Contact information

In matters concerning vouchers, please contact our visitor service:

Telephone: +46 (0) 8 402 30 99

E-mail: bokning@hallwylskamuseet.se

In matters concerning invoicing, please contact our accounting department:

E-mail: invoice@shm.se

If you have any more questions, please contact:

Anna Åkerlund, Reservation Manager, The Hallwyl museum

Telephone: +46 (0) 8 402 30 99

E-mail: anna.akerlund@shm.se

Welcome to the Hallwyl Museum!